



Ref: ABFRL/MC/CHR/2022-23

30th August 2022

Ms. Banala Deepthi
JNTUA college Engineering

Dear Ms. Banala Deepthi,

Sub: Offer of Employment

We are pleased to make you an Offer for the position of 'Trainee' in the 'E1 Grade' with 'Aditya Birla Garments Limited'.

You will be based at unit 'Central' Madura Clothing and you will be reporting to 'Senior Manager Operation'. You will be on the rolls of Madura Clothing and all its terms and conditions will be applicable as defined.

Your employment commences from the date of your reporting, which date shall not be later than **1st December 2022**. In the event of you not joining by this date, this offer will automatically expire, unless specifically extended by Madura Clothing. You will be on probation for a period of six months from the date of joining.

A statement detailing your compensation and benefits is enclosed for your reference (**refer annexure 1**). A detailed letter of appointment will be issued to you on your joining duty and on completion of the joining formalities.

Please note your Offer of Employment is subject to your being found medically (physically and mentally) fit. Please also note that this offer of employment is subject to our receiving satisfactory references/ relieving letter from your previous employer, if any, and other references provided by you.

Kindly sign and return the duplicate copy of this letter as a token of your acceptance.

We look forward to having you on board.

Yours faithfully

Aditya Birla Garments Limited

Maria Goretti
General Manager-Human Resources

ADITYA BIRLA GARMENTS LIMITED

(A wholly owned subsidiary of Aditya Birla Fashion and Retail Limited)

Unit:

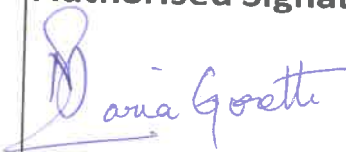
Survey No.529, (Part), 530 (Part), 532 (Part)
Gundlamadugu Village, Thondur Revenue
Mandal, Pulivendula - 516421.
YSR Kadapa District, Andhra Pradesh.

CIN : U18100MH2022PLC384566**Tel :** +91 86529 05000**Fax :** +91 86529 05400**Registered office:**

Piramal Agastya Corporate Park, Building 'A'
4th and 5th Floor, Unit No. 401, 403, 501, 502,
L.B.S.Road, Kurla, Mumbai - 400 070.

| ANNEXURE 1 | | |
|--|--|------------------|
| COMPENSATION AND BENEFITS FITMENT | | |
| Date | : 30-Aug-2022 | |
| Name | : Banala Deepthi | |
| Job Title | : Trainee | |
| Grade | : E1 | |
| Reporting | : Senior Manager Operation | |
| PARTICULARS | | Salary PM |
| Payslip | Basic | 15,000 |
| | Conveyance Allowance | 1,600 |
| | Food voucher | - |
| | House Rent Allowance | 7,000 |
| | Medical Allowance (PM) | - |
| Annual | Total - 1 (Gross) | 23,600 |
| | Leave Travel Allowance (P M) paid annually | - |
| | Bonus - Variable | 935 |
| Statutory | Total - 2 (Annual) | 935 |
| | Provident fund (12% of Basic) | 1,800 |
| | Gratuity (4.81% on Basic) | 722 |
| | Leave Encashment (5% on Gross) | 1,180 |
| | ESI (3.25% of Total-1; Upto 21k) | - |
| CTC pm | Total - 3 (Statutory) | 3,702 |
| Annual CTC | Total - 4 (1+2+3) | 28,237 |
| | | 3,38,844 |

Authorised Signatory


Ania Goethi

I accept the above Offer

Signature:

NOTES :

1. All Salary Payments are subject to Income tax, Professional tax and any other statutory deductions are applicable in accordance with the laws prevailing.

2. Leave Travel Expense Reimbursement: You are eligible to claim Leave travel allowance on confirmation of your services with the organization.

3. Grades : M2- Manager, M1- Assistant Manager, E7- Sr. Officer, E6- Officer, E5- Assistant Officer, E4- Sr. Supervisor, E3- Supervisor, E2- Assistant Supervisor, E1- Trainee.

4. Mediclaim Coverage: If your not covered under ESI you will be covered under mediclaim as per the norms applicable to your grade after 30days of joining.