

Offer: Computer Consultancy

Ref: TCSL/DT20195426075/Hyderabad

Date: 13/11/2021

Ms. Penchala Lakshmi Sushma Chappidi House No:131Street No:313, Shanthi Nagar(20/1/A), Near Mp Mekapaati Raj Mohan Reddy Guest House, Nellore-524004,

Andhra Pradesh. Tel# 91-9441234707

Dear Penchala Lakshmi Sushma Chappidi,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

Your gross salary including all benefits will be ₹3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

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## **TATA CONSULTANCY SERVICES**

**Tata Consultancy Services Limited** 

Deccanpark, No 1 Software Units Layout, Madhapur, Hyderabad 500 081 India Tel: 91 40 6667 2000 Fax: 91 40 6667 2222 Website: www.tcs.com Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021 TCS Care



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## Selection Confirmation\_Trainee - Software Development - Kellton Tech Solutions

Kellton Onboarding <onboarding@kelltontech.com> To: lakshmisushma247@gmail.com Co: HRD KelltonTech <hrd@kelltontech.com>

Fri, 17 Dec 2021 at 20:49

## Dear CH. Penchala Lakshmi Sushma

This is with reference to your application and interaction with us. We are happy to offer you employment with Kellton Tech Solutions Limited for the position of "Trainee - Software Development" and you will be based at our Gurugram office in India. You are required to join us on 10th January 2022 at 10:00 AM. You will be on a training period for 6 months. and the stipend during the training period would be Rs. 12,000/-Per Month.

This offer has been made based on the information furnished by you at the time of interaction. However, if there is any discrepancy in the documents/certificates furnished by you, we have the option of withdrawing this offer made to you.

Please find enclosed the Bond Agreement that you need to submit within the next 48 hours of receiving this email from our end. At the time of your joining, you are required to submit the mandate personal documents. Kindly refer to the list of documents.

- Bank Guarantee Documents Original
  Certificates supporting your educational qualifications along with marks sheets (10+12+ Graduation + Post Graduation + Course Certifications)
  Three (3) Digital Passport Size color photographs of a recent date.
  Photocopy of Pan Card.
  Photocopy of Pan Card.

- 6. Valid Passport, and/or Election Commission Card.

Kindly revert with your acceptance by mentioning your complete address along with signature on the hard copy of the Bond agreement. Also, provide the soft copy of the Aadhar Card & PAN Card for further joining formalities.

Looking forward to your long-term association with us and welcoming you to Kellton Family.

For further queries, Please contact Daljeet Kaur (7428705092) / Abinethri P(7428705091) from 17th December 2021.

Regards, Kellton Tech Onboarding Team Kellton Tech Solutions Ltd. onboarding@kelltontech.com | www.kelltontech.com